

# LETTER OF AGREEMENT

between  
The Wardens and Vestry of  
St. A Episcopal Church  
and  
The Reverend John Doe

The Reverend John Doe has been selected to serve as Interim Rector of St. A Episcopal Church. The Interim Rector serves at the invitation of the Vestry of St. A Episcopal Church and with the approval of the Bishop of Central Florida and shall not be considered as a candidate for Rector of the parish.

The Interim Rector shall have the privileges and duties regularly given to the Rector under the Canons of the Episcopal Church and the Diocese of Central Florida without tenure and always under the direction of the Bishop. In addition to those regular duties of members of the clergy the Interim Rector shall undertake a mutual ministry with the Vestry and Parish leadership in leading the congregation through a healthy transition during the interim period. The Interim Rector shall preside at meetings of the Vestry.

It is expected that the Interim Rector will maintain regular office hours \_\_\_\_\_ per week, conduct Sunday services, and weekday services on \_\_\_\_\_. Special services such as weddings and funerals shall be mutually arranged.

The Interim Rector shall receive the following compensation and reimbursement of expenses:     \$ \_\_\_\_\_ /month cash stipend  
                              \$ \_\_\_\_\_ /month travel allowance

In addition the Vestry shall pay all applicable Church Pension Fund assessments.

This agreement shall be effective \_\_\_\_\_ through \_\_\_\_\_, and may be extended by mutual consent of the Interim Rector, Vestry and Bishop and shall not extend beyond the beginning of the ministry of the new Rector. Either party with two weeks notice may terminate this Agreement.

If the Interim Rector and Vestry are in disagreement concerning interpretation of this Letter of Agreement either party may appeal for mediation to the Bishop, or another mutually agreed upon third party, the Bishop remaining the final arbiter.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Interim Rector

\_\_\_\_\_  
Date

\_\_\_\_\_  
Senior Warden

\_\_\_\_\_  
Date

\_\_\_\_\_  
Bishop